

OFFICE OF THE CLERK  
**UNITED STATES DISTRICT COURT**  
DISTRICT OF DELAWAREPeter T. Dalleo  
CLERK OF COURTLOCKBOX 18  
844 KING STREET  
U.S. COURTHOUSE  
WILMINGTON, DELAWARE 19801  
(302) 573-6170**DATE:** April 21, 2008**TO:** Maria Poehner, Esq.  
Bifferato Gentilotti LLC**RE:** Silicato et al v. Richardson et al; 07-CV-557 GMS**Discovery documents in this case SHOULD NOT be filed with the Court, (D.I.'s 22, 23, 24 and 25).**

As noted below, a document or a courtesy copy has been filed in the above noted case which *does not conform* to one or more of the Administrative Procedures Governing Filing and Service by Electronic Means, or other local rules/practices. **The Court will take no action on the filed documents:**

- Copy must be properly bound. Rubber bands and binder clips are not acceptable bindings (e.g. Brief, Appendix).
- Courtesy copy not received by next business day.
- Redacted copy of sealed document not received within 5 business days.
- Pro Hac Vice fee not yet paid.
- The attorney account used for filing a document does not agree with the signature (either electronic or /s/) on the document.
- Certificate of Service not included with the document.
- Discovery document(s) erroneously filed: DI#'s 22, 23, 24, and 25 will be removed from the docket.**
- 7.1.1 statement required with non-dispositive motions was not included with the document.
- Request for extension of discovery or trial deadline lacks proof of notification to the client, or lacks the reasons for the request.
- Brief exceeds the page limitations \_\_\_\_\_.
- Brief does not include a paginated table of contents/citations.
- Diskette or CD exceeds 2.5 megabytes. Please divide document into multiple files that do not exceed the size limitation and resubmit to the Clerk's Office for filing.
- Document not in PDF format. Provide disk/CD with document in PDF format.
- Document not readable in PDF reader , or  appears to be missing pages.

OFFICE OF THE CLERK  
**UNITED STATES DISTRICT COURT**  
DISTRICT OF DELAWARE

Peter T. Dalleo  
CLERK OF COURT

LOCKBOX 18  
844 KING STREET  
U.S. COURTHOUSE  
WILMINGTON, DELAWARE 19801  
(302) 573-6170

If there are any questions concerning this matter, please do not hesitate to contact this office.  
Also, *ECF Tips* on our web site may be of interest to you, viewable at <http://www.ded.uscourts.gov>.

cc: Chief Judge Sleet

/s/ April Walker

Deputy Clerk